

The Regional Office of Education #12 has the following positions available for the 2019-2020 school year in their Pre-K Programs located in Clay, Crawford and Lawrence counties:

Pre-K Teacher

Salary/Benefits:

Commensurate to education and experience, as per ROE 12 Salary Schedule. Benefits include: TRS, Life Insurance, Section 125 Plan, Partial contribution to Health Insurance made by ROE.

Duties:

Successful candidates will work collaboratively with families, Preschool For All staff, and community partners to ensure that children are "kindergarten ready", and that the program supports the needs of the whole child by developing lifelong learners and supporting parents'/guardians' involvement in the education of their preschool children. Teachers will also develop and implement individualized developmentally- appropriate learning plans that meet the social, emotional, developmental, and intellectual needs of all children in the classroom. Staff will supervise children inside and outside, including, but not limited to, bus duty, recess, field trips/family fun nights, and classroom activities. Additional duties include conducting developmental screenings, regular observations, and the collection of assessment information for lesson planning, and progress reports. Staff must also maintain accurate student and professional records, conduct parent-teacher conferences, help plan and implement monthly family fun nights, and perform any other duties which follows the Illinois State Board Education Preschool For All Grant requirements.

Qualifications:

Successful candidate will possess a minimum of a Bachelor's Degree, active Illinois Professional Educator License (PEL) with Early Childhood Education endorsement; a commitment to supporting at risk families; cultural and linguistic competency appropriate to service area; and the ability to lift/move 25 lbs or more.

Pre-K Teacher's Aide

Salary/Benefits:

Commensurate to education and experience, as per ROE 12 Salary Schedule. Full-Time benefits include: IMRF, Life Insurance, Section 125 Plan, Partial contribution to Health Insurance made by ROE.

Duties:

Successful candidates will assist the Preschool For All teacher in developing and implementing a developmentally-appropriate preschool program for young children. They will work collaboratively with families, Preschool For All staff, and community partners to ensure that children are "kindergarten ready." Staff will assist with planning and implementing classroom activities, supervise children inside and outside, including, but not limited to, bus duty, recess, field trips/family fun nights, and classroom activities. Teacher's Aides also assist with developmental screenings, regular observations and the collection of assessment information for lesson planning, and progress reports, as well as maintain accurate professional records, assist in effective communication with parents, and help plan and implement monthly family fun nights, and perform any other duties which follows the Illinois State Board Education Preschool For All Grant requirements.

Qualifications:

Successful candidate will possess an active Illinois Professional Educator License (PEL) or Educator License with Stipulations (ELS-Paraprofessional); a commitment to supporting at risk families; cultural and linguistic competency appropriate to service area; and the ability to lift/move 25 lbs or more.

For all positions:

Application Deadline is June 30, 2019

Start Date is August 1, 2019

Application Materials

Cover Letter, Resume, ROE 12 Application for Employment (available at www.roe12.org), three letters of reference, proof of Illinois Licensure from ELIS (for Teacher and Teacher Aide positions).

Apply to: Christie Butcher, Early Childhood Director, Regional Office of Education #12, 300 West Main Street, Suite 307, Robinson, Illinois 62454.

Regional Office of Education #12 is an Equal Opportunity Employer. Applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, religion, national origin, disability, gender, sexual orientation, age, or participation or membership in a labor organization, except as permitted by law.